

**OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS
GUJARAT ZONE : AHMEDABAD
CUSTOM HOUSE: NEAR AKASHWANI: NAVRANGPURA: AHMEDABAD - 380 009**

F.No: II/7-1/Estt/CCO/2014

Date: 09.12.2014

To,
The Additional/Joint Commissioner (P&V),
Customs,
Ahmedabad, Jamnagar, Kandla, Mundra

Sir,

Sub: Circulation of letters for deputation - reg.

Please find enclosed herewith following letters regarding deputation for various posts for information and further necessary action at your end please.

| Sr. No. | Subject | Received from (S/Shri) |
|---------|---|--|
| 1. | Preparation of panel for deputation in various cadres in the Directorate General of Service Tax, Mumbai and its Zonal units New Delhi, Mumbai, Kolkata and Chennai - Regarding. F.No. II/39-03/DGST/Dep/2014-15 dated 02.12.2014. | Additional Directorate General, Directorate General of Service Tax, Mumbai |
| 2. | Preparation of panel for appointment of Superintendent and Inspectors to the DGST Headquarters, Mumbai & Zonal Officers at Mumbai, Delhi, Kolkata & Chennai - forwarding of names of willing officers of Customs, Central Excise & Service Tax - reg. F.No. II/39-03/DGST/Dep/2014-15 dated 02.12.2014. | Additional Directorate General, Directorate General of Service Tax, Mumbai |

Encl: as above

Yours faithfully,

(M. Gnanasundaram)
Additional Commissioner



DIRECTORATE GENERAL OF SERVICE TAX

9th Floor, Piramal Chambers, Jijibhoy Lane, Parel, Lalbaug, Mumbai 400 012

☎ 2410 2584 / 86 / 89

e-mail : dg.st-cbec@nic.in

☎ 2418 14 17 / 19

F.No. II/39-03/DGST/Dep/2014-15
Mumbai, the 2nd December, 2014.

6565

To,

- All Chief Commissioners of Central Excise.
- All Chief Commissioners of Service Tax
- All Chief Commissioners of Customs
- All Commissioners of Large Tax Payers Units

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DEC 2014
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Madam/Sir,

Subject: Preparation of panel for deputation in various cadres in the Directorate General Of Service Tax, Mumbai and its Zonal units New Delhi, Mumbai, Kolkata and Chennai - Regarding.

The Directorate General of Service Tax, Mumbai unit is in the process of drawing up a panel of suitable candidates for filling up posts of various cadres as mentioned below for its Headquarters, Mumbai and its Zonal units in New Delhi, Mumbai, Kolkata and Chennai. These posts will be filled up on deputation basis from the officers of equivalent grades of Customs, Central Excise and Service Tax formations.

| Sr. No. | Designation of the Post | Nos. of post vacant | | | | |
|---------|-------------------------|---------------------|----------------------|-------------------|--------------------|--------------------|
| | | H. Qtrs., Mumbai | New Delhi Zonal unit | Mumbai Zonal unit | Chennai Zonal unit | Kolkata Zonal unit |
| 1. | Sr. P. S. | 1 | 0 | 0 | 1 | 1 |
| 2. | P.S. | 0 | 1 | 0 | 0 | 0 |
| 3. | Steno-I | 2 | 2 | 2 | 3 | 3 |
| 4. | Steno-II | 1 | 1 | 1 | 2 | 2 |
| 5. | C.A.O. | 1 | 0 | 0 | 0 | 0 |
| 6. | A.O. | 0 | 1 | 0 | 1 | 1 |
| 7. | A.D.(OL) | 1 | 0 | 0 | 0 | 0 |
| 8. | E.A. | 1 | 1 | 1 | 1 | 1 |
| 9. | T.A. | 4 | 4 | 4 | 4 | 4 |
| 10. | LDC | 0 | 1 | 1 | 1 | 1 |
| 11. | Hindi Translator | 0 | 0 | 1 | 1 | 1 |

669
112

| Sr. No. | Designation of the Post | Nos. of post vacant | | | | |
|---------|----------------------------|---------------------|----------------------|-------------------|--------------------|--------------------|
| | | H. Qtrs., Mumbai | New Delhi Zonal unit | Mumbai Zonal unit | Chennai Zonal unit | Kolkata Zonal unit |
| 12. | Head Hawaldar/ Hawaldar | 1 | 2 | 0 | 2 | 2 |
| 13. | MTS | 0 | 1 | 1 | 1 | 1 |
| 14. | Total | 12 | 14 | 11 | 17 | 17 |

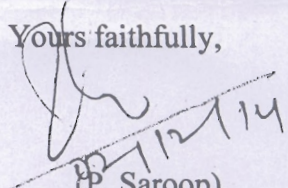
2. The selected officer will be drawing the pay and allowance as admissible. Officers will have to make their own arrangements for residential accommodation. Normally, the deputation is for (3) three years, which can be extendable by another (2) two years subject to willingness of the officers, his/her performance, concurrence of his/her parent Commissionerate and approval of the Competent Authority.

3. It is requested that this circular may be brought to the notice of all the formations under your jurisdictions and the application of the willing officer be forwarded to this office. While forwarding the names of the willing officers, the following information in respect of them may be furnished:-

- i) Complete Bio-data and willingness of the officer along with history of previous posting clearly indicating the post applied for;
- ii) In case of CAO, AD(OL), AO, Sr. P.S. and P.S. the APAR grading for the last (5) five years duly verified and attested by the Additional /Joint Commissioner (P&V).
- iii) In case of Steno I, Steno II, EA, TA, LDC, Hindi Translator, Head Hawaldar/ Hawaldar & MTS the APAR(ACR) Grading for the last 3 years including 2013-14 duly verified by Addl./Joint Commissioner (P&V). In the case of staff who have completed their probation period but have less than three years of service in the grade, the available APAR gradings may be sent duly verified by Addl./Joint Commissioner (P&V);
- iv) Vigilance clearance Certificate.
- v) No objection Certificate form.

4. The above information / details may kindly be arranged to be furnished at the earliest.

Yours faithfully,



(P. Saroop)
Additional Director General

Copy to: The Webmaster of CBEC website, Directorate of Systems and Data Management, New Delhi with a request to upload the same onto the CBEC website under Departmental Officers->Deputation.



DIRECTORATE GENERAL OF SERVICE TAX

9th Floor, Piramal Chambers, Jijibhoy Lane, Parel, Lalbaug, Mumbai 400 012

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00 DEC 2014

F.No.II/39-03/DGST/Dep/2014-15
Mumbai, the 2nd December, 2014. /6567

To,
All Chief Commissioners of Central Excise.
All Chief Commissioners of Service Tax
All Chief Commissioners of Customs
All Commissioners of Large Tax Payers Units

Madam/Sir,

Sub: Preparation of panel for appointment of Superintendents & Inspectors in the DGST Headquarters, Mumbai, & Zonal Offices at Mumbai, Delhi, Kolkata & Chennai—forwarding of names of willing officers of Customs, Central Excise, & Service Tax—Reg.

Following posts of Superintendents & Inspectors are vacant at DGST Headquarters Mumbai and Zonal Offices at Mumbai, Delhi, Kolkata & Chennai, which will be filled up by appointment on deputation basis from the officers of equivalent grades of Central Excise, Customs & Service Tax. Officers, who have been granted financial up-gradation under ACP Scheme, are also eligible for the said posts.

| Sl.No. | Name of the DGST Office | Superintendents | Inspectors |
|--------|--------------------------|-----------------|------------|
| 1 | DGST Headquarter, Mumbai | - | 4 |
| 2 | DGST Zonal Unit, Mumbai | - | 4 |
| 3 | DGST Zonal Unit, Delhi | 2 | 4 |
| 4 | DGST Zonal Unit, Kolkata | 2 | 4 |
| 5 | DGST Zonal Unit, Chennai | 2 | 4 |
| 6 | Total | 6 | 20 |

2. The selected officers, will be entitled for pay and allowances as admissible.

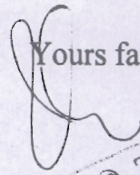
3. Normally the deputation period shall be for three years which is extendable by another two years subject to willingness of the officer, his/her performance, concurrence of his parent Commissionerate and approval of Competent Authority. Officers will have to make their own arrangements for residential accommodation.

4. It is requested that the circular may please be brought to the notice of all the formations under your jurisdiction and the application of willing officers be forwarded to this office. While forwarding the names of the willing officer, the following information in respect of them may also be sent for evaluation by this Directorate.

- (i) Complete bio-data and willingness of the officer along with history of posting of previous postings clearly indicating the posts applied for;
- (ii) In case of Superintendents, APAR(ACR) Grading for the last 5 years including 2013-14 (duly verified by Addl./Joint Commissioner (P&V));
- (iii) In case of Inspectors, APAR(ACR) Grading for the last 3 years including 2013-14 duly verified by Addl./Joint Commissioner (P&V). In the case of officers who have completed their probation period but have less than three years of service in the grade, the available APAR gradings may be sent duly verified by Addl./Joint Commissioner (P&V);
- (iv) Vigilance clearance ; and
- (v) No Objection from Cadre Controlling Authority to relieve the officer in the event of his selection.

5. The above information/details may kindly be arranged to be furnished to this office at the earliest.

Yours faithfully,


02/12/14
(P. Saroop)

Additional Director General

Copy to: The Webmaster of CBEC website, Directorate of Systems and Data Management, New Delhi with a request to upload the same onto the CBEC website under Departmental Officers->Deputation.