To,
The Commissioner,
Customs,
Ahmedabad, Jamnagar, Kandla, Mundra

Sub: Circulation of letters for deputation – reg.

Please find enclosed herewith following letters received from the Under Secretary to the Government of India, Ministry of Finance, Department of Revenue, CBEC, New Delhi, regarding deputation for various posts for information and further necessary action at your end please.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Subject</th>
<th>F.No. and Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Filling up the post of Deputy Director General in Narcotics Control Bureau on deputation basis – regarding.</td>
<td>F.No. A.35017/5/2015-Ad.II dated 15.01.2015.</td>
</tr>
</tbody>
</table>

Yours faithfully,

(M. Gnanasundaram)
Additional Commissioner

Encl: Copy of above letters are available at cbec.gov.in.
To All Chief Commissioners/ Directors General of Customs & Central Excise.

Subject: Selection for the post of Indirect Tax Ombudsman at Lucknow - reg.

Sir / Madam

The Department of Revenue, vide their OM No. A.12026/4/2014-Ad1 dated 7th January, 2015, has invited applications from the eligible officers for appointment to the post of Indirect Tax Ombudsman at Lucknow (copy enclosed).

2. The willing and eligible IRS (C&CE) officers are requested to send their applications through proper channel, dully filled in the prescribed performa, to the Board urgently latest by 30.01.2015.

Yours faithfully,

(As above)

(Jai Prakash Sharma)
Under Secretary to the Govt of India
Tele- Fax: 2309 5520

Copy to:

(i) The Website Manager, Directorate of Systems, New Delhi. It is requested that the above circular may be uploaded in the Department’s Website

(Jai Prakash Sharma)
Under Secretary to the Govt of India
OFFICE MEMORANDUM

Subject: Filling up the post of Indirect Tax Ombudsman in the HAG+ Pay Scale of Rs. 75500-80000/- at Lucknow.

The vacancy of Indirect Tax Ombudsman in HAG+ Scale of Pay Rs. 75500-80000/- at Lucknow that was circulated vide the Department's O.M. of even number dated 6th August, 2014 could not be filled up. Therefore, it has been proposed to re-circulate the said vacancy. The eligibility criteria as per Indirect Tax Ombudsman Guidelines, 2011 is given in Annexure-I.

2. Applications of only such officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II (ii) clear photocopies of the up-to-date CR/APAR dossier of the officer containing CR/APARs of at least last ten years duly attested by a Group A officer (iii) cadre clearance at Annexure-III (iv) clearance from vigilance and disciplinary angle as in Annexure-IV and (v) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All eligible and willing officers are requested to submit their applications in the prescribed proforma to the cadre controlling authorities by 30.01.2015. The officers who had applied earlier in response to the Department's O.M. of even number dated 6th August, 2014 are also required to apply afresh.

(Rajinder Kumar)
Under Secretary to the Govt. of India

To

1. Chairperson, CBEC.
2. All Members, CBEC.
3. All Chief Commissioners of Customs & Central Excise.
4. All Directors General of Customs & Central Excise.
Eligibility criteria for the post of Indirect Tax Ombudsman at Lucknow

<table>
<thead>
<tr>
<th></th>
<th>Name of the post</th>
<th>Indirect Tax Ombudsman</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of the post</td>
<td>Indirect Tax Ombudsman</td>
</tr>
<tr>
<td>2.</td>
<td>Scale of pay</td>
<td>HAG+ Pay Scale of Rs. 75500-80000/-</td>
</tr>
<tr>
<td>3.</td>
<td>Eligibility</td>
<td>Officers who have held a post in the Government of India in the HAG scale of pay of Rs. 67,000-79,000 on regular basis for at least one year and shall preferably be a resident of the city where he/she is proposed to be appointed. He/she shall be a serving officer (as on the last date for receipt of applications) preferably of the Indian Revenue Service (Customs and Central Excise). When appointed as Ombudsman, the officer, if he/she is still in service under the Government of India, shall seek retirement from Government service, before entering upon the office as an Ombudsman.</td>
</tr>
</tbody>
</table>
CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt/Kum-- are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.

2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (IV).

3. His/her integrity is certified.

4. No major or minor penalty was imposed on Shri/Smt/Kum-- during the last 10 years period.

5. The up-to-date attested Photostat copies of ACR/APARs of last 10 years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum-- is enclosed herewith.

Seal & Signature of the cadre controlling Authority
To All Chief Commissioners / Directors General under the Central Board of Excise and Customs.

Subject: Filling up the post of Deputy Director General in Narcotics Control Bureau on deputation basis — regarding.

Sir / Madam

The Ministry of Home Affairs vide their OM dated 24.11.2014 has invited nomination for the post of Deputy Director General in Narcotics Control Bureau on deputation basis (copy enclosed).

2. It is requested that the above posts may kindly be circulated amongst the eligible officers under your charge and dully filled in applications of willing officers may be sent through proper channel to the Board latest by 21.01.2015.

Yours faithfully,

Encl: As above

(Jai Prakash Sharma)
Under Secretary to the Govt of India
Tele- Fax: 23095520

Copy to: The Website Manager, Directorate of Systems, New Delhi with the request to put the above circular in the Department’s Website.
OFFICE MEMORANDUM

Subject: Filling up of the post of Deputy Director General (DDG) in the Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis: Regarding

The undersigned is directed to say that it has been proposed to fill up 02 (two) future vacant posts of Deputy Director General in the Narcotics Control Bureau, under the Ministry of Home Affairs on deputation basis. The number of vacancies is subject to change/variation. The post is in the Pre-revised scale of Pay of 18,400-50-22400. The terms and conditions of deputation will be governed by the Department of Personnel & Training in OM No. No.6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time. The period of deputation, including deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government, shall ordinarily not exceed 5 (five) years. The maximum age for appointment on deputation shall not exceed 55 years, as on the closing date of receipt of application.

2. As per the Recruitment Rules for the post, the officers of the All India Services and other Group 'A' Central Services, possessing 5 years experience in Enforcement of Regulatory Laws/investigation of economic and criminal offences and collection of intelligence relating thereto, and fulfilling the following conditions, are eligible for consideration:

(i) Holding analogous post on a regular basis; or
(ii) Approved for appointment to the post in the pre-revised Pay scale of 18400-50-22400 or equivalent.

3. It is requested that the vacancies mentioned in para 1 above may be circulated to all eligible officers and applications in the enclosed format, from such eligible officers who could be spared immediately in the event of their selection, may be forwarded to the undersigned along with the following documents within 60 days from the issue date of this circular:

(a) Attested copies of Annual Confidential Reports for the last five years and preferably up to the year 2013-14 duly attested by an officer not below the rank of Under Secretary to the Govt. of India or equivalent.

(b) Cadre Clearance incorporating that in the event of his/her selection, he/she will be relieved to join the Post of Dy. Director General in Narcotics Control Bureau on deputation basis.
ANNEXURE -A

CURRICULUM VITAE PROFORMA
(For application for the post of Deputy Director General in Narcotics Control Bureau (NCB) on deputation basis)

<table>
<thead>
<tr>
<th>1. Name and Address (in Block Letters)</th>
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<th>2. Date of Birth (in Christian era)</th>
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<th>3. Date of retirement under Central/State Government Rules</th>
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<tr>
<th>4. Educational Qualifications</th>
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</table>

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<tr>
<th>5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)</th>
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</thead>
<tbody>
<tr>
<td>Qualifications/ Experience required</td>
</tr>
<tr>
<td>Qualifications/ Experience possessed by the officer</td>
</tr>
<tr>
<td>Essential</td>
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<tr>
<td>(1) (2) (3)</td>
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<tr>
<td>Desired</td>
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<tr>
<td>(1) (2)</td>
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<th>6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post</th>
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<td></td>
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<tr>
<th>7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient</th>
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<tbody>
<tr>
<td>Office/ Institution held</td>
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<td>-------------------------</td>
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</tbody>
</table>
15. Please state whether you are applying for deputation/ISTC/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST/OBC

17. Remarks (The candidates may indicate information with regard to

(i) Research publications and reports and special projects

(ii) Awards/Scholarship/Official Appreciation

(iii) Affiliation with the professional bodies/institutions/societies and

(iv) any other information.
(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date: 

Signature of the candidate

Address

Countersigned

(Employer with Seal)
To

All Chief Commissioners / Directors General under the Central Board of Excise and Customs.

Subject: Filling up of the post of Deputy Commissioner (Customs) in Special Economic Zones, Cochin SEZ, Madras SEZ, Visakhapatnam SEZ, Falta SEZ, Indore SEZ, Manikanchan SEZ and Kandla SEZ on deputation basis.

Sir / Madam

I am directed to say that the post of Deputy Commissioner (Customs) at Cochin SEZ, Madras SEZ, Visakhapatnam SEZ, Falta SEZ, Indore SEZ, Manikanchan SEZ and Kandla SEZ are lying vacant.

2. It is requested that the post of Deputy Commissioner (Customs) at Cochin SEZ, Madras SEZ, Visakhapatnam SEZ, Falta SEZ, Indore SEZ, Manikanchan SEZ and Kandla SEZ may be circulated amongst the eligible officers under your charge and duly filled in applications along with bio-data of willing and eligible officers may be sent to the Board on priority basis latest by 05.01.2015.

Yours faithfully,

(Jai Prakash Sharma)
Under Secretary to the Govt of India
Tele- Fax : 23095520

Copy to: The Website Manager, Directorate of Systems, New Delhi with the request to put the above circular in the Department’s Website.

(Jai Prakash Sharma)
Under Secretary to the Govt of India
OFFICE MEMORANDUM

Subject: Filling up the post of Indirect Tax Ombudsman in the HAG+ Pay Scale of Rs. 75500-80000/- at Lucknow.

The vacancy of Indirect Tax Ombudsman in HAG+ Scale of Pay Rs. 75500-80000/- at Lucknow that was circulated vide the Department’s O.M. of even number dated 6th August, 2014 could not be filled up. Therefore, it has been proposed to re-circulate the said vacancy. The eligibility criteria as per Indirect Tax Ombudsman Guidelines, 2011 is given in Annexure-I.

2. Applications of only such officers will be considered as are routed through proper channel and are accompanied with (i) bio-data in the proforma at Annexure-II (ii) clear photocopies of the up-to-date CR/APAR dossier of the officer containing CR/APARs of atleast last ten years duly attested by a Group A officer (iii) cadre clearance at Annexure-III, (iv) clearance from vigilance and disciplinary angle as in Annexure-IV and (v) statement giving details of major or minor penalties, if any, imposed on the officer during the last ten years.

3. All eligible and willing officers are requested to submit their applications in the prescribed proforma to the cadre controlling authorities by 30.01.2015. The officers who had applied earlier in response to the Department’s O.M. of even number dated 6th August, 2014 are also required to apply afresh.

(Rajinder Kumar)
Under Secretary to the Govt. of India

To

1. Chairperson, CBEC.
2. All Members, CBEC.
3. All Chief Commissioners of Customs & Central Excise.
4. All Directors General of Customs & Central Excise.
5. Shri Vikas Kumar, Director (CX) and Spokesman, CBEC with the request that wide publicity of this vacancy circular may be given through newspapers and related websites.

6. DG (Systems), CBEC with the request that this vacancy circular may be posted on the web site of the CBEC.

7. Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading "Vacancies in the Autonomous Organisations".

8. Ad.II Section, C.B.E.C., North Block, New Delhi with the request to circulate this to all officers of C&CE of Commissioner Level and above and completed applications may be forwarded to Ad.I Section latest by 16.02.2015.

9. Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.
## Annexure-I

**Eligibility criteria for the post of Indirect Tax Ombudsman Lucknow**

<table>
<thead>
<tr>
<th></th>
<th>Name of the post</th>
<th>Indirect Tax Ombudsman</th>
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<tbody>
<tr>
<td>2.</td>
<td>Scale of pay</td>
<td>HAG+ Pay Scale of Rs. 75500-80000/-</td>
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### 3. Eligibility

Officers who have held a post in the Government of India in the HAG scale of pay of Rs. 67,000-79,000 on regular basis for at least one year and shall preferably be a resident of the city where he/she is proposed to be appointed.

He/she shall be a serving officer (as on the last date for receipt of applications) preferably of the Indian Revenue Service (Customs and Central Excise). When appointed as Ombudsman, the officer, if he/she is still in service under the Government of India, shall seek retirement from Government service, before entering upon the office as an Ombudsman.
Annexure-II

PROFORMA

1. Name

2. Date of birth

3. Designation & Pay Band with Grade Pay

4. Cadre/Service to which belong

5. Educational qualification

6. Name of Home Town with State

7. Details of the present post held:
   (a) Date from which held
   (b) Pay Band with Grade Pay
   (c) Whether regular/ adhoc/deputation
   (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed
   (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date

8. Position held during the past:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Office/Organisation where employed</th>
<th>Post held and service/cadre to which belongs</th>
<th>From</th>
<th>To</th>
<th>Pay Band with grade pay</th>
<th>Nature of duties in brief</th>
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9. Posting Preference:

10. Additional information, if any, which you would like to mention in support of the application for the post

Signature of the candidate:

Place: __________________________
Date: __________________________

Tel.No: __________________________
Mob.No: __________________________

(a) Office Address:
(b) Residential Address:
CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/FORWARDING AUTHORITY

1. Certified that the particulars furnished by Shri/Smt/Kum---------------------------------------- are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II.

2. It is also certified that there is no vigilance/disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (IV).

3. His/her integrity is certified.

4. No major or minor penalty was imposed on Shri/Smt/Kum---------------------------------------- during the last 10 years period.

5. The up-to-date attested Photostat copies of ACR/APARs of last 10 years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum---------------------------------------- is enclosed herewith.

Seal & Signature of the cadre controlling Authority
PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS BEING SOUGHT

[To be furnished and signed by the CVO or HOD]

1. Name of the Officer (in full) : 
2. Father’s name : 
3. Date of Birth : 
4. Date of Retirement : 
5. Date of entry into service : 
6. Service to which the officer belongs including batch/year /cadre etc. wherever applicable: 
7. Positions Held (during ten preceding years):

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Organisation (name in full)</th>
<th>Designation &amp; Place of Posting</th>
<th>Administrative/ nodal Ministry/ Department concerned (in case of officers of PSUs etc)</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
</table>

8. Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If yes, details to be given) : 
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result(*) : 
10. Whether any punishment was awarded to the Officer during the last 10 years and if so the date of imposition and details of penalty(*) : 
11. Is any disciplinary/criminal proceedings or Charge sheet pending against the officer as On date (if so, details to be furnished, including Reference number, if any of the Commission) : 
12. Is any action contemplated against the officer As on date (if so, details to be furnished)(*) : 

DATE: 

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.